

The Business Co-Op Bank Ltd. Nashik Road

RFP

OF

PAYROLL SOFTWARE SOLUTION JUL 20, 2023

Contact Details

Bank Contact Name : Shivaji Borade - 8308061616

Bank Contact Name : Anita Neve -8380016510

Address : The Business Co-Op Bank Ltd, Nashik Road, Rajan Complex Arcade, Nashik Road,Nashik-422101.

Phone: 0253-2469545/2467604/2406339

Email : edp@businessbanknashik.com, gm@businessbanknashik.com

For any Queries, Pl contact:
Mrs. Anita Neve – 8380016510 (Technical)

HO/EDP/ /2023-2024

To,

Dear Sir,

The Business Co-operative Bank Ltd is a co-operative bank headquartered at Nasik Road. The Bank provides range of banking services including various Digital Channels like ATM, POS, ECOM, BBPS, Mobile Banking – IMPS, UPI etc. and is a leading co-operative bank in Nasik district and SME is the main focus area, though bank services customers from all segments.

Bank is opening a new branch at Ashokamarg. Bank now invites proposal for New Payroll Software, required for the bank environment, as per the details listed below:

1. Required Details of Material is given in the attached Annexure A.
Minimum configurations required are given. Proposed supplies should be this or better.
2. Vendor/manufacturer should preferably have support center at Nasik
3. The scope is that of complete turn key provisioning, which includes supply, installation, hardening, addressing security requirements, commissioning, maintenance, facility management and system administration of all supplied software.
4. All proposed should be with 3 year warranty with respect to software and next 2 year AMC rate.
5. Facility management and complete system administration of the supplies as required in the Bank's environment will be initially for six months and may be extended for further periods.
6. Adequately skilled manpower is to be deployed at the Bank and vendor should have and will provide high level expertise support from their back office or on-site on need basis.
7. Timely delivery is critical requirement.
8. Please e-mail your Technical proposal to edp@businessbanknashik.com. Proposal should include at the minimum:
 - a. Company Profile
 - b. Summary of Financial Statement
 - c. Solution Profile
 - d. Client list of the Banks
 - e. Your requirements (Technical, Operational) from Bank Side
 - f. Detailed project Implementation Plan, Strategy, Policies, Timeline etc.
 - g. Features & Services
 - h. Detailed technical proposal
 - i. Data sheets of all supplies proposed
 - j. Summary sheet for the total cost of the proposal
 - k. Other terms and conditions.
9. Please send a detailed commercial proposal with the base cost and components/option with cost breakup on Email-edp@businessbanknashik.com with password protected file. Please inform us the PDF file password on 28.7.2023. specify all taxes inclusive in sealed envelope.
10. Payment terms and condition
 - 90% After Installation or commissioning
 - 10% remaining after 6 months

For any Queries, Pl contact:

Mrs. Anita Neve – 8380016510 (Technical)

Annexure A.

Following are the expected features.

1. Complete HRM solution in Payroll Module.
2. Total Salary solution including detailed following reports.
 - a. Monthly salary calculations which is automatically uploaded in our CBS, with detailed monthly salary slip in pdf format.
 - b. Generation of Form 16.
 - c. Salary Index updated automatically time to time.
 - d. Projection of yearly Increment.
 - e. Projection of Bonus.
 - f. Projection of yearly salary for tax purpose.
 - g. Calculation of leave encashment.
 - h. Calculation of Gratuity at the time of retirement.
 - i. PT and PF file Chalan generation.
3. Facility to enter leave application and total control on staff leave and detailed report of leave management.

Commercial Details :kindly give the itemwise details mention in RFP

CONTACT PERSON : Mrs. Anita Neve – 8380016510

Thanking you,

Yours faithfully

For any Queries, Pl contact:
Mrs. Anita Neve – 8380016510 (Technical)